



# Summer Camp 2019

**Child of God Lutheran School**

650 Salt Lick Road

St. Peters, MO 63376

636-970-7070

[www.childofgodlutheran.org](http://www.childofgodlutheran.org)

## **Welcome to Child of God Lutheran School Summer Camp!**

We are so happy that you are choosing us to care for your camper(s) and providing them with a quality, Christian day camp experience this summer. Please do not hesitate to contact Michelle Franklin, our summer camp director at [summercamp@coglcs.com](mailto:summercamp@coglcs.com) with any questions.

### **Camp Location**

Camp is held daily at Child of God Lutheran School, 650 Salt Lick Road, St. Peters, MO 63376.

### **Camp Hours**

8:15AM – 3:15PM, Monday through Friday

### **Extended Care Sign in/Sign Out**

Each camper must be signed in and out of Summer Camp by a parent. Extended Care staff will assist parents with signing in students into the morning and again out of after care programs prior to 8:15AM and after 3:30PM.

It is the parent's responsibility to accompany their children into Extended Care in the morning to sign them in and ensure an accurate recording of arrival time. In the afternoon/evening, Child of God will release your child only to you, the custodial parent(s), unless we have written permission to release your child to someone else. Photo ID will be needed if our staff is not familiar with the person picking up your children.

### **Early Arrival**

Child of God's front and back door will be locked until 8:00 am. Therefore, any unsupervised student arriving between 6:30 am to 8:00 am will be required to check into the Extended Care program and the family will be assessed accordingly. Children may *not* wait unsupervised in the hallways before 8:00 am.

### **Late Pick Up**

All children not picked up by 3:30 pm will be checked into Extended Care. Please do not tell your children to wait somewhere else inside or outside of the building unsupervised. Any unsupervised students found between 3:15 and 6:00 pm will be required to check into Child of God's Extended Care program and the family will be assessed accordingly. The Child of God Extended Care program closes at 6:00 pm. Children must be picked up by 6:00 pm or there will be a charge of \$10.00 for pickups between 6:01-6:10 PM. An additional \$1.00 per minute at 6:11 PM. This is in addition to the regular cost. A parent may be asked to make other arrangements for extended care if the parent consistently disregards the 6:00 pm pick up time.

### **Extended Care Hours and Fees**

Before Care: 6:30 AM – 8:00 AM

After Care: 3:30 PM – 6:00 PM

One Child - \$6.00 per child/per hour (pro-rated to actual time)

Two Children - \$5.00 per child/per hour (pro-rated)

Three or more-\$4.00 per child/per hour (pro-rated)

Families are billed for the actual time their child(ren) are in the before and/or after school extended care programs. The Extended Care program uses Sycamore Education to track and post charges and payments for their extended care account.

There is no financial assistance for extended care. If your family experiences a change in your financial situation during the school year, please speak with the Administrator.

**Payment Options**

Check, cash, money order, Master Card, Visa, Discover (processing fees apply). There will be a \$35 returned check fee

**Camp Fee Schedule**

<b>Weekly Schedule</b>	<b>Early Childhood</b>	<b>K-8</b>
<b>5 Full Days</b>	\$155	\$145
<b>4 Full Days</b>	\$125	\$120
<b>3 Full Days</b>	\$95	\$90
<b>2 Full Days</b>	\$65	\$60
<b>1 Full Day</b>	\$32.50	\$30

**Drop in Rates/Missed Days**

If you would like to add days you did not originally register for or drop days we need one weeks' notice otherwise you will be charged a drop in rate for added days or the regular amount you registered for missed days.

Drop-in rates:

- \$50 per day

**Multi-Child Family Discounts**

Multi-child family tuition discounts are available as follows:

- Oldest child - full camp price
- Second child – 20% discount
- Third or more – 30% discount

**Camp Tuition and Fees**

Summer camp payments are due a week in advance for each week that your child is attending. Your advance payment ensures that your child will have a spot in our program the following week in the event that we have a maximum amount of registrations and the program fills up at that time. Please make sure these payments are on time in order to avoid a late fee of \$15 per child per week. Payment for a given week will be due the Monday of the week before the week your child is attending. You will not be charged for days camp is not in session (ie. Memorial Day, Independence Day).

Families may register their students online at [www.childofgodlutheran.org](http://www.childofgodlutheran.org) . A nonrefundable registration fee of **\$60 per camper is required to secure your child's spot at time of registration.**

**Child of God Summer Camp does not offer refunds for non-attendance.**

### **Camp T-Shirt**

Register by May 15, 2019 to receive your child's free camp T-shirt. Please indicate shirt size on your registration.

### **Lunch and Snacks**

Campers will need to bring two snacks each day to camp along with a cold lunch. Fruit juice or cold, bottled water will be provided for lunch. If your child chooses to bring their own drink from home, we ask that they do **NOT bring glass bottles and NO soda/pop please**. Also please label your child's reusable water bottles and lunch boxes so if your child leaves them behind, the staff can quickly return them. Child of God is a "**peanut/tree nut aware**" campus.

- Students with peanut/tree nuts in their cold lunches or snacks will eat at a designated table in the cafeteria.
- When packing lunches containing peanut/tree nuts, please clearly mark the outside of the lunch bag (with tape, luggage tag, etc.) so the teacher may quickly identify lunches with peanuts/tree nuts
- All students will wash hands after lunch, before recess and throughout the day

### **Daily Schedule**

Each week, campers will be engaged in various camp activities including, weekly chapel, and special guests. These activities will take place in the morning in addition to snack, recess, Bible lesson and craft time. Afternoons will consist of naptime for our younger campers and quiet time (games, puzzles, reading, etc) for our older groups. The other activities that will take place each afternoon will vary between the age groups.

### **Special Days**

Weekly Chapel services with exciting music, dancing and kid friendly Bible messages will engage all campers each Wednesday morning.

Each week a special guest is invited to camp to lead an "in house" field trip. Typical guests include: The Bubble Bus, McVicar the Trickster, Serengeti Steve the Reptile Guy, Cindy's Petting Zoo, Fire Department, etc. Most special days are on Tuesday or Thursday. \*\*Special pull out academic, athletic or dance camps may be available at additional costs.

### **Vacation Bible School**

VBS will be June 17-21, 2019. Each camper will attend VBS each morning as part of summer camp at no additional cost.

### **Medications**

All prescription medication must have a signed doctor's orders when turned into camp staff. Please send them in the original container and if there is more than one, please place them in a baggie with the doctor's orders inside and your camper's name written on the outside. Over the counter medication (i.e. Benadryl, Tylenol) must be in its original container with the campers name written on the outside. You can pick up a medication permission form in the office.

### Illness

Children must be free of vomiting, Diarrhea, or a fever for **24 hours without medication** before returning to camp.

### Sunscreen

Sunscreen will be a necessary part of the summer camp program since campers will be outside regularly. Please provide us with the product you wish to be used on your camper.

### Camper Dress Code

Most summer dress is acceptable for camp. The following is a list of a few exceptions:

- No spaghetti straps
- Midriff area should be covered at all times
- No jewelry please (campers tend to take off and lose necklaces, bracelets, etc)
- No blouses or shirts with suggestive or inappropriate pictures or sayings on them
- **No flip flops or open backed shoes (we request this for the safety of the children. They will be outdoors playing on the mulch or the pavement)**

Tennis shoes and socks are recommended for daily dress. For water play day, children should have water shoes to play in for protecting their feet. A hat for outside wear is a good idea. Water play days will be announced in advance.

### Summer Camp/Extended Care Rules

The ultimate goal is for campers to learn to manage their own behavior in a God-please way. We have the responsibility of managing our campers so that appropriate play, learning experiences, and activities will take place in a positive environment. Listen and follow directions the first time they are given

1. Be respectful and courteous to peers and authority – use appropriate language in voice and tone
2. Be respectful of school/church and other's property
3. Be safe – refrain from wrestling, tackling, shoving, pushing, etc.
4. Remain in assigned area unless given permission
5. Keep your hands and feet to yourself – KHFOOTY
6. **ALL school rules still apply – Show your Shield!**

Campers who choose not to follow our guidelines may follow this procedure:

### Code of Conduct

Child of God uses positive reinforcement to encourage acceptable behavior. Our Show Your Shield program promotes biblically based expectations for the campers to follow. Based on the Fruits of the Spirit, the expectations of showing Love, Faithfulness, Kindness, and Self-Control help our campers promote a healthy and positive camp experience. If inappropriate behavior occurs, the following disciplinary actions will take place:

- The camper will immediately receive a warning to discontinue the behavior
- If repeated, the camp counselors or director will re-direct the camper to another activity or facilitate problem solving between the campers.

- If the behavior continues, the camper will be moved away from the other campers and is required to sit out (safe seat) of the activity for a short period of time.
- For more serious inappropriate behavior and/or continued disruption at camp, a camper may lose time with the group and be moved to the “Buddy Room” a safe place in another classroom for the camper to regroup. Continued disruption may result in “walking” at recess, think sheets or meeting with the camp director and/or school principal. Behavioral information will be shared with the parents when they pick up their camper and/or by phone or in writing when necessary.
- Child of God Summer Camp reserves the right to discharge a camper if the director and Administrator agree that a specific camper is disruptive to the summer camp program environment. This action will only occur after a reasonable trial period and after the director has conferred with the parents.

### **Playground & Campus Rules**

When using the playground or classrooms, students are to show respect for the equipment and the other students. All students are to remain within the physical boundaries set by the supervising adult and refrain from participating in prohibited activities.

1. Respect other students and staff. No arguing, calling names, excluding other students, play fighting, etc.
2. Students must **NEVER** leave the playground or blacktop for any reason. A staff member is responsible for retrieving balls, etc.
3. When playing games where balls are thrown, balls are not to be thrown appropriately.
4. Students may not reach into the grate or play on the hillside.
5. No picking up or throwing any objects other than balls-including, toys, mulch, rocks, and sticks.
6. Students are not to be behind the dumpster at any time.
7. No throwing sand, gravel, or mulch or putting it on the slide.
8. Students must use all playground equipment properly.
  - No jumping off of the equipment
  - No balls, hula hoops, or jump ropes in the mulched area
  - Slide down the slide feet first, one at a time
  - No running under the monkey bars
  - Traveling across the monkey bars must be done one bar at a time
  - No hanging upside down or flipping off the bars
9. Any playground supervisor may deem a situation or activity dangerous or inappropriate and handle it accordingly.

### **General Guidelines**

- It is expected that all students follow school rules – Show your shield!
- Loitering in classrooms, restrooms, or on school grounds is prohibited.
- Building, grounds, and other property belonging to the church and school, including books and equipment, are to be used carefully and with respect. All students are encouraged to keep all areas of the school grounds clean and in good condition. Students are held financially responsible for any damaged property.

- Students are not to leave the school grounds at any time during the camp day without permission from the teacher.
- Toys, electronics (ipods, ipads, kindles, games, etc), balls, trading cards, pets, etc should not be brought to school unless special arrangements have been made with the teacher.
- Gum chewing, soda, nuts, etc are not allowed.
- Tobacco, drugs, weapons, and fire producing apparatus are not to be brought to school by students.
- The use of cell phones by students is prohibited while on campus and under the supervision of extended care personnel. If students are in possession of cell phones, they must be turned off and in their backpacks. If a student is caught using such a device, it will be confiscated and returned to the parent upon request.

### **Grievances**

Any concerns raised through the Summer Camp program should be brought to the attention of the Director of the summer camp. Once your concern has been raised with them, please give them the opportunity to investigate and/or correct the situation. If you do not feel the director met your concern, please talk with the school administrator. The administrator will need time to investigate your concern through discussion with camp staff. This is why it is important to talk with one of the directors first.

### **Crisis Plan**

Child of God has implemented the Missouri 1 Plan. All teachers and staff are aware of the procedures to follow and keep our children safe. A red emergency binder is located in the cafeteria and in every classroom outlining our safety procedures. In the event of an emergency, circumstances permitting, the building will be evacuated and students (if necessary) will be moved to one of two secure designated locations:

1. The Goddard School – Old Salt Lick Road (behind COGLS)
2. First Adventist Church – Salt Lick Road (to the North of COGLS)

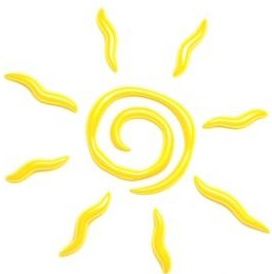
### **Emergency Drills**

State Law requires fire drills be held monthly and tornado drills be held periodically. A detailed explanation of the exit procedures is found in the red emergency book (MO1 Plan). A quick procedures summary and exit routes are posted in each room.

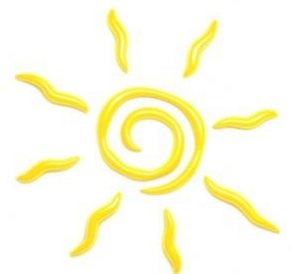
### **Questions**

Contact our Summer Camp Director, **Michelle Franklin**, at [summercamp@coglcs.com](mailto:summercamp@coglcs.com) or 636-970-7080.

## **PLEASE MAKE SURE CAMPER'S NAME IS ON ALL ITEMS!**



Child of God Lutheran Church and School  
 650 Salt Lick Road  
 St. Peters, Missouri 63376  
 Phone 636-970-7080/Fax 636-970-7083  
 Summer Office Hours: M-TH 8AM to 2PM



(before/after hours (email is best or dial number and enter extension 124))

Thank you for choosing Child of God Summer Camp for your child/children this year.