



Summer Camp 2021

Child of God Lutheran School
650 Salt Lick Road
St. Peters, MO 63376
636-970-7080

www.childofgodlutheran.org

Welcome to Child of God Lutheran Church and School Summer Camp!

We are so happy that you are choosing us to care for your camper(s) and providing them with a quality, Christian day camp experience this summer. Please do not hesitate to contact Samantha Sturgeon, our summer camp director, at beyondthebell@coglcs.com with any questions.

Camp Fees:	Early Childhood	K-5
Full Week (5 days)	\$155	\$145
Daily rate (4 days or less)	\$33	\$30
Daily Drop In Rate	\$50	\$50
Registration Fee	\$60	\$60

Camp Hours

8:15AM - 3:15PM, Monday through Friday

Camp Payment Options

Check, echeck (through Sycamore), cash, money order, Mastercard, Visa, Discover (processing fees apply). There will be a \$35 returned check fee. We do not accept American Express. The registration fee is per camper and is not refundable or transferable.

Camp Tuition and Fees

Summer camp payments are due a week in advance for each week that your child is attending. Your advance payment ensures that your child will have a spot in our program the following week in the event that we have a maximum amount of registrations and the program fills up at that time. Please make sure these payments are on time in order to avoid a late fee of \$15/camper/week. Payment for a given week will be due the Monday of the week before the week your child is attending. You will not be charged for days camp in not in session (ie. Memorial Day, Independence Day).

Beyond the Bell Hours and Fees

Before Care: 6:30 AM - 8:00 AM

After Care: 3:30 PM - 6:00 PM

One Child - \$6.00 per child/per hour (prorated to actual time)

Two Children - \$5.00 per child/per hour (prorated)

Three or more - \$4.00 per child/per hour (prorated)

Families are billed for the actual time their child(ren) are in the before and/or after school Beyond the Bell program. There is no financial assistance for extended care. If your family experiences a change in your financial situation please speak with the Administrator.

Beyond the Bell - Late Pick Up

All children not picked up by 3:30pm will be checked into Beyond the Bell (BTB). Please do not tell your children to wait somewhere else inside or outside of the building unsupervised. Any unsupervised campers found between 3:15pm and 6pm will be required to check into BTB and the family will be assessed accordingly. BTB closes at 6pm. Campers must be picked up by 6pm, or there will be a charge of \$10/camper for pickups between 6:01pm and 6:10pm; an additional \$1/camper/minute from 6:11pm thereafter. This is in addition to the regular cost.

A parent may be asked to make other arrangements for BTB if the parent consistently disregards the 6pm pickup time.

Beyond the Bell Sign in/Sign Out

Each camper must be signed in and out of Summer Camp by a parent. BTB staff will assist parents with signing campers in and out of BTB. In the afternoon/evening, Child of God will release your child only to you, the custodial parent(s), unless we have written permission to release your child to someone else. Per the enrollment agreement, it is your responsibility to make sure your authorized pickup people are up to date. Photo ID will be needed if our staff is not familiar with the person picking up your camper.

Communication

Child of God Summer Camp utilizes SeeSaw for communication. The camp code will be given out during the first week of camp and you will use that to log in. We will post the camp calendar, reminders, photos, etc. to SeeSaw so please make sure and establish your connection. You will also be able to quickly communicate with your camp director and camp counselors with messaging on SeeSaw. Please understand they are participating in the activities with the campers and may not answer immediately.

Code of Conduct Expectations

The ultimate goal is for campers to learn to manage their own behavior in a God-pleasing way. We have the responsibility of managing our campers so that appropriate play, learning experiences, and activities will take place in a positive environment. Listen and follow directions the first time they are given.

1. Be respectful and courteous to peers and authority--use appropriate language in voice and tone.
2. Be respectful of school/church and other's property.
3. Be safe--refrain from wrestling, tackling, shoving, pushing, etc.
4. Remain in the assigned area unless given permission.
5. Keep your hands and feet to yourself--KHFOOTY.
6. **ALL school rules still apply--Show your Shield!**

Code of Conduct Reinforcement

Child of God uses positive reinforcement to encourage acceptable behavior. Our Show Your Shield Program promotes biblically based expectations for the campers to follow. Based on the Fruits of the Spirit, the expectations of showing Love, Faithfulness, Kindness, and Self-Control help our campers promote a healthy and positive camp experience. If inappropriate behavior occurs, the following disciplinary actions will take place:

- The camper will immediately receive a warning to discontinue the behavior.
- If repeated, the camp counselors or director will redirect the camper to another activity or facilitate problem solving between the campers.
- If the behavior continues, the camper will be moved away from the other campers and is required to sit out (safe seat) of the activity for a short period of time.
- For more serious inappropriate behavior and/or continued disruption at camp, a camper may lose time with the group and be moved to the "Buddy Room" a safe place in another classroom for the camper to regroup. Continued disruption may result in meeting with the camp director and/or school administrator. Behavioral information

will be shared with the parents when they pick up their camper and/or by phone in writing when necessary.

- Child of God Summer Camp reserves the right to discharge a camper if the director and administrator agree that a specific camper is disruptive to the summer camp program environment. This action will only occur after a reasonable trial period and after the director has confirmed with the parents.

Daily Schedule

Each week, campers will be engaged in various camp activities including, weekly chapel, and special guests. These activities will take place in the morning in addition to snack, recess, Bible lesson and craft time. Afternoons will consist of naptime for our younger campers and quiet time (games, puzzles, reading, etc.) for our older groups. The other activities that will take place each afternoon will vary between the age groups.

Dress Code

Tennis shoes and socks are recommended for daily dress. For water play day, children should have water shoes to play in for protecting their feet. A hat for outside wear is a good idea. Water play days will be announced in advance. Most summer dress is acceptable for camp. The following is a list of a few expectations:

- No spaghetti straps
- Midriff area should be covered at all times
- No jewelry please (campers tend to take off and lose necklaces, bracelets, etc)
- No items with suggestive or inappropriate pictures or sayings on them
- **No flip flops or open backed shoes** (we request this for the safety of the children. They will be outdoors playing on the mulch or the pavement)

Drop in Rates/Missed Days

If you would like to add days you did not originally register for or drop days we need a ONE WEEK NOTICE. If we do not receive at least a week's notice for added days, you will be charged a drop in rate/day. If we do not receive at least a week's notice for dropped days, you will be responsible to pay the regular tuition for missed days. There are no refunds for days missed.

Drop-Off-Morning

Campers in Kindergarten and up with early childhood siblings are dropped off in the front circle drive. Parents, pull up to the end of the sidewalk before stopping to let your camper out of the car (to prevent back up). Please do not park in the circle drive!

Early childhood students will be dropped off in the back lot. Parents will park and walk their child up to the back doors where camp staff will escort campers to their classroom. Parents are not allowed in the classroom at this time.

Dismissal -3:15 pm

Kindergarten and up will be dismissed from the gym. Parents will pull all the way up to the end of the circle drive in two lines and turn off their car engines placing car tags on visor. Team members will radio to the gym all the car tags of the parents in line. Students will be dismissed to the cars. Once the campers are in the cars the team member will release one row at a time.

Early Childhood students will be picked up in the back lot. Parent will park and come to the back doors holding their car tags. Team members will escort campers directly to parents/guardians holding car tags. Please take extra precaution when backing up in the parking lot and watch for small children!

Electronics

Cell phones will not be allowed during the camp day. If your camper needs one for their location after camp, it will be kept in a labeled zip lock bag in their cubby during the day or with the camp director. If students need to reach parents, a camp guide or the director will call. Child of God is not responsible for any lost or damaged electronics brought to camp.

Emergency Crisis Plan

All teachers and staff are aware of the procedures to follow and keep our children safe. A red emergency binder is located in the cafeteria and in every classroom outlining our safety procedures. In the event of an emergency, circumstances permitting, the building will be evacuated and campers (if necessary) will be moved to one of two secure designated locations:

- The Goddard School--Old Salt Lick Road (behind COGLS)
- First Adventist Church--Salt Lick Road (to the North of COGLS)

Emergency Drills

State law requires fire drills be held monthly and tornado drills be held periodically. A detailed explanation of the exit procedures is found in the red emergency book. A quick procedures summary and exit routes are posted in each room.

Grievances

Any concerns raised through the Summer Camp Program should be brought to the attention of the director of camp. Once your concern has been raised with them, please give them the opportunity to investigate and/or correct the situation. If you do not feel the director met your concern, please talk with the school administrator. The administrator will need time to investigate your concern.

Illnesses and COVID-19 Guidelines

This section has been updated to reflect Child of God's Operational Response Plan with CDC and St. Charles Department of Public Health recommendations for Covid-19 as of 5/24/2021. Prior to admission into camp each day, campers must undergo a daily health screening *at home* and record wellness in the Child of God app under the "COVID 19 Daily Summer Camp Health Screening" tab.

Each staff member and camper will be asked to screen themselves at home for:

- Temperature check (should be below 100.4 degrees Fahrenheit)
- Chills
- Cough
- Shortness of breath/difficulty breathing
- Fatigue
- Muscle/body aches
- Headache
- Loss of taste/smell
- Sore throat
- Congestion/ runny nose
- Nausea/vomiting

- Diarrhea

If any student or staff member has symptoms, they should stay home and call their healthcare provider for guidance. A camper must quarantine for 10 days from the onset of symptoms if they test positive for Covid. If the camper tests negative for Covid, the camper may return after they have been without any symptoms or medication for a minimum of 24 hours.

If a camper has been in close contact with someone who has tested positive for Covid, they must be quarantined for 14 days from day of exposure.

Managing Symptomatic Staff/Campers During Camp Hours: If a camper develops symptoms of an illness (especially fever, diarrhea or rashes) while at camp, the camper will be separated from the group and the parents will be asked to pick him or her up immediately.

1. As soon as symptoms are identified in a camper or staff member, the individual should be separated from others in the building and should leave the building as soon as possible. If a camper or summer camp staff member cannot leave immediately, they should be directed to an isolation area. Child of God Summer Camp should begin making a 'contact trace list' of all possible exposures to the symptomatic case as soon as they become aware of the symptomatic individual. This list would include anyone within 6 feet from the individual for at least 15 minutes. The county health department will ask COGLS Summer Camp directors for this list to begin their own contact tracing.

2. Staff will follow-up with the symptomatic individual to make sure a plan for testing is in place.

3. Parents will be responsible for contacting the St. Charles County Department of Public Health to inform them of the possible case and prepare for follow-up. St. Charles County COVID-19 Hotline 636-949-1899

4. The COVID-positive camper or staff member is able to return to camp when they satisfy the recommendations of the CDC. A return letter from a health care provider or health department should be sent upon return to camp. If a camper has a communicable disease, (including ringworm), it may be necessary to obtain written permission from a physician and/or proof of treatment before the camper returns to camp.

Masks As children under the age of 12 are not yet eligible for vaccination, the CDC recommends all personnel working with vulnerable populations continue to wear masks when indoors. However, masks do not need to be worn when outdoors. Until further notice, campers and staff will wear masks to enter the building and in confined spaces when multiple classes meet (indoors only). When campers are within their own classroom cohort they may elect to continue to wear their mask or remove as social distancing will be practiced within reason. ***This is with the trust and understanding that every parent will faithfully adhere to the daily screening and keep exposed and/or sick children home.*** Masks are not provided by Child of God. Each camper should keep at least two masks in his/her backpack (in case one breaks or is lost). Please label non-disposable masks.

Daily Screening App

Parents must download the free Child of God app from iTunes or Google Play and submit screenings under the “COVID-19 Daily Student Health Screening” tab. The camp director will monitor parent participation and responses.

Injuries

Minor injuries sustained are handled by the Child of God Summer Camp staff. Soap, water band-aids and ice will be the extent of the first aid administered. An accident report form will be filed for each injury after being signed by the parent. In the case of serious injury, the following steps will be taken:

1. Call 911.
2. Make attempts to contact parent/guardian immediately.
3. If a parent/guardian cannot be reached, will call other contact persons on emergency form.
4. If paramedics need to take your child to the hospital, camp leadership will accompany and stay with your child until the parent/guardian arrives.

Lunch and Snacks

Campers will need to bring two snacks each day to camp along with a cold lunch. Refrigeration is not provided at camp. Campers must bring reusable water bottles from home to drink from throughout the day. We suggest $\frac{1}{3}$ gallon water bottles for the older campers. **Please do NOT bring glass bottles or soda.** Also make sure to label your child’s water bottle and lunch bags. Please pack all lunches and snacks in disposable baggies, bags, etc. that may be thrown away after lunch. If lunches require cooling, a clearly labeled lunch box that parents will sanitize daily may be used. Child of God is a “peanut/tree nut aware” campus:

- Students with peanut/tree nuts in their cold lunches or snacks will eat at a designated table in the cafeteria.
- When packing lunches containing peanut/tree nuts, please clearly write the outside of the bag so the teacher may quickly identify lunches with peanuts/tree nuts.
- All campers will wash or sanitize hands upon entering the building before and after lunch, before recess and throughout the day.

Medications

All prescription medication must have a signed doctor’s orders when turned into camp staff. Please send them in the original container and if there is more than one, please place them in a baggie with the doctor’s orders inside and your camper’s name written on the outside. Over the counter medication (i.e. Benadryl, Tylenol) must be in its original container with the campers name written on the outside. You can pick up a medication permission form in the office. **If your child uses an EpiPen and/or an inhaler, please send in their Emergency Action Plan or complete one in the office.**

Multi-Child Family Discounts NEW POLICY:

Multi-child family tuition discounts are available for **K-5 multiple campers only**. There is no multi-child discount for Early Childhood. Discounts are as follows:

- Highest tuition/week--full camp price (K-5 only)
- Second highest tuition--20% discount (K-5 only)
- Third (or more) highest tuition--25% discount (K-5 only)

Playground & Camper Rules

When using the playground or classrooms, campers are to show respect for the equipment and the other campers. All campers are to remain within the physical boundaries set by the supervising adult and refrain from participating in prohibited activities.

1. Respect other campers and staff. No arguing, name calling, excluding other children, play fighting, ect.
2. Building, grounds, and other property belonging to the church and school, including book and equipment, are to be used carefully and with respect. All campers are encouraged to keep all areas of the grounds clean and in good condition. Campers are held financially responsible for any damaged property.
3. Toys, electronics (iPod, iPad, Kindles, games, etc.), balls, trading cards, petes, etc. should not be brought to camp.
4. Gum chewing, soda, nuts, etc. are not allowed.
5. Tobacco, drugs, weapons, and fire producing apparati are strictly prohibited.
6. The use of cell phones by campers is prohibited while on campus. If campers are in possession of cell phones, they must be turned off and in their backpacks. If a camper is caught using such a device, it will be confiscated and returned to the parent upon racquet.
7. Students must never leave the playground or blacktop for any reason. A staff member is responsible for retrieving balls, etc.
8. When playing games where balls are thrown, balls are to be thrown appropriately.
9. Students may not reach into the grate or play on the hillside.
10. Students are not to be behind the dumpster at any time.
11. No throwing sand, gravel, or mulch, or putting it on the slide.
12. Students must use all playground equipment properly.
13. Any playground supervisor may deem a situation or activity dangerous or inappropriate and hand it accordingly.

Theme Weeks & Special Days

Each week has a different them with a special “in house” field trip or activity. Campers can expect singing, dancing, art/crafts and games. Special activities include magicians, petting zoos, bubble fun, water days, etc. VBS will be integrated into summer camp all summer long at no additional cost.

Sunscreen

Sunscreen will be a necessary part of the summer camp program since campers will be outside regularly. All campers should wear sunscreen, and have sunscreen with them daily to reapply. (Camp guides are only allowed to assist with spray-on sunscreens). Campers will be reminded to re-apply throughout the day.

Questions

Contact our Summer Camp Director, **Samantha Sturgeon**, at beyondthebell@coglcs.com or 636-970-7080. If during Beyond the Bell hours, email is best or dial main number and enter ext. 124.

PLEASE MAKE SURE CAMPER’S NAME IS ON ALL ITEMS!



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650 Salt Lick Road



Thank you for choosing Child of God Summer Camp for your child/
children this year.